Evaluation Tool for Primary Care Participation in Research

Practice:
Policy Title:
Policy Manual:
Effective Date:
Approved by Board of Directors Date:

Purpose: The practice will enter into research only after careful consideration of the benefits and risks to the practice, patients, and community. The following tool presents key criteria for determining whether or to not participate in a research effort. All potential research will be reviewed by an administrator with the authority to act in the practice's name. The review may include the input of practice stakeholders such as health care team members with relevant expertise and patients with unique insight into aspects of the proposed research.

Procedure: Please review the following criteria[1] and mark **Yes** or **No** as appropriate. Once complete, please review the results with appropriate stakeholders and note the final decision within the Recommendation section at the close of the tool. Provide any additional information as needed in documentation appended to this form.

Title of proposed study:

Research Evaluation Criteria	Yes	No
1. The practice is able to commit resources to evaluate, coordinate and complete the proposed research.		
2. The research is meaningful and aligns with the mission of the practice.		
3. The research will potentially benefit the practice's service community.		
4. The research has a low risk of harm to the practice or service community.		
5. There are concrete plans to share findings with the practice at large and the community it serves.		
6. The research will use culturally appropriate methods, including recruitment and consent strategies.		
7. The practice costs to participate (time, staff, disruption to work flow, etc.) will be compensated.		
8. The practice will have a signed memorandum of understanding detailing the research.		
9. The research findings will be amenable to translation into practice or policy change.		
10. The proposed research project has undergone appropriate Institutional Review Board approval.		

Recommendation: